POSITION DESCRIPTION

TITLE: Grounds
LOCATION: Maintenance
REPORTS TO: Manager, Maintenance Department
DEPARTMENT: Maintenance

SUMMARY STATEMENT:
The grounds position will perform a variety of grounds-related tasks in and around all district facilities. This position will be responsible to perform all aspects of grounds maintenance and development.

ESSENTIAL FUNCTIONS:
1. Communicate effectively with staff and the general public.
2. Perform turf maintenance in and around courtyards, landscapes, playgrounds, and competition ball fields at all district facilities as described above.
3. Mow, fertilize, aerate, cultivate, apply top dressing, seed, mulch, weed, plant, and prune.
4. Operate and maintain heavy equipment such as various tractors with specialized attachments, loaders, backhoes, sweepers, dump trucks, and large turf mowers (both rotary and gang style).
5. Remove ice, snow, and debris from storm damage as necessary.
6. Perform first aid/CPR when necessary.
7. Travel from location to location to accomplish tasks.
8. Obtain herbicide/persticide application license and keep accurate records of products used in the district.
9. Successfully complete all required district training within a timely manner.
10. Must comply with all district and government safety regulations.

OTHER RESPONSIBILITIES:
1. Direct the work of helpers when necessary.
2. Apply herbicides and pesticides after State license is acquired.
3. Perform other related duties as assigned.

PHYSICAL DEMANDS REQUIRED:
- Hearing (66-100%)
- Walking (66-100%)
- Climbing (33-66%)
- Lifting/Carrying Up to 75 lbs. (33-66%)
- Use of hands and/or arms for repetitive motion (66-100%)
- Speaking (66-100%)
- Standing (66-100%)
- Acceptable Attendance
- Pushing/Pulling (33-66%)
- Required to work outdoors in inclement weather
- Vision (66-100%)
- Driving (66-100%)
- Bending/Stooping (66-100%)
- Exposure to dirt, noise

MENTAL DEMANDS REQUIRED:
Percentages of requirements of physical and mental tasks are only an estimate. Reasonable accommodations for persons with a disability will be considered in order for them to perform the essential functions of the job.

(66-100%) = Continuously   (33-66%) = Frequently   (Up to 33%) = Occasionally

TOOLS AND EQUIPMENT NECESSARY:
Various tractors with specialized attachments, loaders, backhoes, sweepers, dump trucks, large turf mowers (both rotary and gang style), manually operated tools and equipment, and all other tools and equipment necessary to perform the essential functions as listed above.

MINIMUM QUALIFICATIONS:
1. A minimum of two years’ experience involving commercial landscape maintenance, or a minimum of one year of experience involving commercial landscape maintenance and a minimum of one year of experience involving facilities/maintenance/grounds support.
2. Demonstrated ability to communicate effectively.
3. Demonstrated organizational skills and the ability to follow through.
4. Demonstrated ability to operate the tools and equipment as listed above.
5. Demonstrated ability to establish priorities and delegate tasks.
6. Demonstrated ability to perform maintenance on all equipment used to perform the essential functions as listed above.
7. Must be able to travel from location to location to accomplish tasks.
8. Must possess or be able to acquire a first aide/CPR card within 30 days of employment.
9. Must be able to acquire a Commercial Driver’s License (CDL- A or B).
10. Must be able to acquire a herbicide/pesticide application license within the first six months of employment.
11. Demonstrated ability to establish and maintain positive relationships with others as part of a team.

Variable Days Per Year (Includes Holidays)
8 Hrs. Per Day

PSE: ____________________________ Date: ________________

District: ____________________________ Date: ________________

Revised Date: 06/26/2017
Classification: Maintenance
Class: Grounds
Display on Web? Yes

Grounds