POSITION DESCRIPTION

TITLE: Physical Therapist Assistant (PTA) - summer
LOCATION: Special Services
REPORTS TO: Physical Therapist/Director of Special Services
DEPARTMENT: Special Services

SUMMARY STATEMENT:
Under the supervision of the supervising Physical Therapist and the Director of Special Services, the Physical Therapist Assistant (PTA) will assist in providing physical therapy to students (serving both regular and special education population) referred for physical therapy. The Physical Therapist Assistant will also assist in the planning and implementing of treatment programs including designing, managing, and maintaining adaptive equipment, and management of all student records.

ESSENTIAL FUNCTIONS:
Assist the supervising Physical Therapist working with elementary and secondary students as follows:
• Communicate effectively with students, staff, and parents, both verbally and in writing.
• Provide physical therapy to referred students in order to achieve established goals and objectives.
• Report findings to team members as an aid to the total evaluation and treatment planning.
• Maintain written records and submit reports as directed by the supervising Physical Therapist.
• Assist in designing and fabricating adaptive equipment as outlined by the motor team staff.
• Maintain and manage equipment and supplies necessary for the functional operation of the motor team department.
• Attend and participate in regular staff meetings.
• Participate in ongoing continuing education to ensure continued professional competence.
• Adhere to the standards of physical therapy practice.

OTHER RESPONSIBILITIES:
1. Perform other related duties as assigned.

PHYSICAL DEMANDS REQUIRED:

MENTAL DEMANDS REQUIRED:
Percentages of requirements of physical and mental tasks are only an estimate. Reasonable accommodations for persons with a disability will be considered in order for them to perform the essential functions of the job.

(66-100%) = Continuously  (33-66%) = Frequently  (Up to 33%) = Occasionally

TOOLS AND EQUIPMENT NECESSARY:
Wheelchair, splints, balls, bolsters, band saw, sewing machine, and any other therapeutic equipment necessary to perform the essential functions as listed above.

MINIMUM QUALIFICATIONS:
1. Completion of an accredited Physical Therapist Assistant program.
2. Successful completion of the certification exam as required by the American Physical Therapy Association.
3. Experience working with children with disabilities such as spina bifida, cerebral palsy, muscular dystrophy, developmental delay, etc.
4. Demonstrated ability to communicate both verbally and in writing.
5. Demonstrated organizational skills, the ability to prioritize tasks, and the ability to follow through.
6. Demonstrated ability to be flexible and take the initiative.
7. Must possess the physical strength and ability to provide the physical therapy as outlined.
8. Demonstrated ability to establish positive relationships with others as part of a team.

Days Per Year (Includes Holidays)
Variable  Hrs. Per Day

PSE: ____________________________________  Date: _________________

District: ____________________________________  Date: _________________

Revised Date:  05/30/2001
Classification:  ____________________________
Class:  ________________________________
Display on Web?  Yes

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