POSITION DESCRIPTION

TITLE: Playground Monitor
LOCATION: Elementary School
REPORTS TO: Principal
DEPARTMENT: Elementary

SUMMARY STATEMENT:
Under the supervision of the building Principal, the Playground Monitor is responsible for supervision of students on the playground and surrounding areas and/or in the cafeteria so that the safety and well being of all students is guaranteed.

ESSENTIAL FUNCTIONS:
1. Communicate effectively with students, staff, and parents.
2. Supervise and monitor students on the playground and surrounding areas until they return to their respective classroom(s), keeping students out of hallways, away from parking lots, bike racks, and other areas that are considered unsafe.
3. Establish and maintain a safe and cooperative attitude on the playground.
4. Understand and enforce the playground rules and procedures.
5. Carry out discipline procedures as defined by the building principal.
6. Record any student behavior that is not acceptable and/or appropriate.
7. Identify unsafe playground equipment and submit a written report to the building principal outlining specifics problem(s).
8. Submit a written report of all playground injuries to the building principal as soon as they occur.
9. Perform first aid/CPR when necessary.

OTHER RESPONSIBILITIES:
1. Perform cafeteria monitor duties when necessary.
2. Perform other related duties as assigned.

PHYSICAL DEMANDS REQUIRED:

<table>
<thead>
<tr>
<th>Vision (66-100%)</th>
<th>Hearing (66-100%)</th>
<th>Speaking (66-100%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standing (66-100%)</td>
<td>Carrying (33-66%)</td>
<td>Writing (33-66%)</td>
</tr>
<tr>
<td>Walking (66-100%)</td>
<td>Stooping (33-66%)</td>
<td>Bending (33-66%)</td>
</tr>
<tr>
<td>Required to work outside in inclement weather conditions.</td>
<td>Lifting Up to 75 lbs. with assistance (Up to 33%)</td>
<td>Acceptable Attendance</td>
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</tbody>
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MENTAL DEMANDS REQUIRED:
Percentages of requirements of physical and mental tasks are only an estimate. Reasonable accommodations for persons with a disability will be considered in order for them to perform the essential functions of the job.

(66-100%) = Continuously
(33-66%) = Frequently
(Up to 33%) = Occasionally

TOOLS AND EQUIPMENT NECESSARY:
Clipboard, whistle, pens/pencils, gloves, and all other tools and equipment necessary to perform the essential functions as listed above.

MINIMUM QUALIFICATIONS:
1. Demonstrated ability to communicate effectively with students, staff, and parents.
2. Demonstrated ability to effectively apply techniques in working with students in the area of behavior management.
3. Must possess current First Aid/CPR certification, or be able to acquire within 30 days.
4. Demonstrated ability to establish and maintain positive relationships with others as part of a team.

Variable Days Per Year (Includes Holidays)
Variable Hrs. Per Day

PSE: ________________________________ Date: ________________

District: ________________________________ Date: ________________

Revised Date: 12/20/16
Classification: Paraeducators
Class: Class I
Display on Web? Yes

Playground Monitor